

Minutes  
Policy Committee Meeting  
Waterford Board of Education  
15 Rope Ferry Road, Waterford, CT  
February 10, 2020

RECEIVED FOR RECORD  
WATERFORD, CT  
2020 FEB 12 PM 2:09  
TOWN CLERK  
*Shirley K. Gaynor*

Members Present: Greg Benoit, Martha Benvenuti, Joy Gaughan, Michele Devine,

Other Board Members Present: Craig Merriman

Staff: Thomas Giard III, Superintendent, Craig Powers, Assistant Superintendent

Mr. Benoit called the meeting to order at 4:00p.m., established a quorum and approval of minutes from the October 1, 2019 policy committee meeting.

**Motion:** That the Policy Committee approve the minutes of October 1, 2019.  
**Benvenuti, Gaughan 4-0 Unanimous**

For new business, Review and discussion on policy sequence and/or changes and possible action for Series 5000 & 6000

**Motion:** That action on the sequence of policy numbers in Series 5000 & 6000 move to the full board  
**Gaughan, Benvenuti 4-0 Unanimous**

Review and discuss and possible action on the policies for retention & deletion in Series 1000, 4000 & 3000

**Motion:** That action on policies for retention and deletion in series 1000, 4000, & 3000 move to the full board.  
**Gaughan, Benvenuti 4-0 Unanimous**

Policy and Regulation 1000 – Non-Discrimination (Community) was reviewed and consistency in the language between policy and regulation was requested by the committee. It was recommended that policy 1000 move to the full board.

**Motion:** That Policy and Regulation 1000 move to the full board  
**Gaughan, Benvenuti 4-0 Unanimous**

Policy and Regulation 4336 – Non Discrimination (Personnel Certified/Non Certified) - was reviewed and consistency in the language between policy and regulation was requested by the committee. It was recommended that policy 4336 move to the full board.

**Motion:** That Policy and Regulation 4336 move to the full board  
**Gaughan, Benvenuti 4-0 Unanimous**

Policy and Regulation 5110 – Non Discrimination (Students) – was reviewed and consistency in the language between policy and regulation along with further clarification of “genetic information” was requested by the committee. It was recommended that policy 5110 move to the full board.

**Motion:** That Policy and Regulation 5110 move to the full board  
**Benvenuti, Gaughan 4-0 Unanimous**

Policy 1165 – Smoke Free Environment

**Motion:** That Policy 1165 move to the full board  
**Benvenuti, Gaughan 4-0 Unanimous**

Policy 4028 - Alcohol, Tobacco and Drug Free Workplace was reviewed. The committee requested clarity on the definition of school property as it relates to contracted services and proposed inclusion of vapor in the language.

**Motion:** That Policy 4028 move to the full board  
**Gaughan, Benvenuti 4-0 Unanimous**

**Motion:** That the Policy Committee adjourn its meeting at 4:39pm  
**Gaughan, Benvenuti 4-0 Unanimous**

Respectfully submitted,  
Mrs. Benvenuti, Recording Secretary